



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Tues. April 20th, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee
Terri Cardon-Weiss, Trustee
Denise Derr, Secretary/Treas.
David Koch, President
Ellie Morse, Vice-President

Administration:

Lyn Knapp, C.F.O.
Michelle Zielinski, Principal/C.A.O.
Kim Rapanos, Business Specialist
Christine Murphy, Recording Secretary

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|--|---------------------|
| 1. <u>Minutes</u> | Attachment 1 |
| March 17 th , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended). | |
| 2. <u>Treasurer's Report – March</u> | Attachment 2 |
| The financial report as presented and the bills be approved in the following amounts: | |
| Purchases Recorded | |
| Requiring Board Approval | \$ 84,280.13 |
| Open Invoices | -0- |

Total Items for Approval

\$ 84,280.13

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the April 20th, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – Budget Process
2. Board Member Term Renewal Recommendations to MCEA
 - a. Dave Koch
 - b. Marisa Boulton
3. Discipline Committee Report
4. ESP Agreement with ETC up for renewal

B. Administration

1. Staff and Student Activities
 - c. Michelle’s Notes
2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting
 - b. Financials through March
 1. Budget Discussion/Workshop
 - b. Addendum Revisions (Addendum I, II, III, V, X)

VII. Action Items

7 - 1 Moved by _____, supported by _____, that the ACEA Board of Directors recommend to the MCEA Board of Directors that the term of office for Dave Koch is renewed for three years (July 1, 2021 – June 30, 2024).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___

Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 - 2 Moved by _____, supported by _____, that the ACEA Board of Directors recommend to the MCESA Board of Directors that the term of office for Marisa Boulton is renewed for three years (July 1, 2021 – June 30, 2024).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors approve the renewal of the ESP Agreement with ETC for the term of 1 year (July 1, 2021 – June 30, 2022) as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 4 Moved by _____, supported by _____, that the ACEA Board of Directors approve the attached revised addendum (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2020-2021 School year.

Addendum I	Administrative Services	\$ 88,850.01
Addendum II	Business Manager	\$ 27,881.00
Addendum III	Instructional Services	\$268,351.48
Addendum V	Office Specialist/Clerical Svcs.	\$ 57,952.50
Addendum X	Math Tutoring Services	\$ 5,901.44

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 5 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 6 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, May 19th, 2021 at 3:45 p.m. – Regular Meeting with budget workshop



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, December 16th, 2020
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| 1. <u>Minutes</u> | Attachment 1 |
| November 18 th , 2020 Regular Board Meeting minutes be approved as prepared and (presented / amended). | |
| 2. <u>Treasurer's Report – November</u> | Attachment 2 |
| The financial report as presented and the bills be approved in the following amounts: | |
| Purchases Recorded | |
| Requiring Board Approval | \$ 74,117.59 |
| Open Invoices | -0- |
| | ----- |

Total Items for Approval

\$ 74,117.59

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the December 16th, 2020 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic
 - a. November Topic – Accountability
 - b. December Topic – Marketing Update
2. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - c. Michelle’s Notes
2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting
 - b. Transportation Services Contract with ESP Discussion

VII. Action Items

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 1 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, January 20th, 2021 at 3:45 p.m. – Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, February 17th, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

- Marisa Boulton, Trustee
- Terri Cardon-Weiss, Trustee
- Denise Derr, Secretary/Treas.
- David Koch, President
- Ellie Morse, Vice-President

Administration:

- Lyn Knapp, C.F.O.
- Michelle Zielinski, Principal/C.A.O.
- Kim Rapanos, Business Specialist
- Christine Murphy, Recording Secretary

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| <p>1. <u>Minutes</u>
January 20th, 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended).</p> | Attachment 1 |
| <p>2. <u>Treasurer's Report – January</u>
The financial report as presented and the bills be approved in the following amounts:</p> | Attachment 2 |
| <p>Purchases Recorded
Requiring Board Approval</p> | \$ 79,354.89 |
| <p>Open Invoices</p> | -0- |
| | ----- |

Total Items for Approval

\$ 79,354.89

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the February 17th, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – Staff Evaluation
2. NCSI Board Policy Updates – Spring 2020 First Read
3. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
2. Administrative Activities
 - a. Accounting Software Discussion
 - b. Extended COVID-19 Learning Plan Reconfirmation Meeting

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the First Reading of the NCSI Board Policy Updates – Spring 2020 as presented / amended.

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the purchase of Accounting Software up to \$11,000 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 4 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, March 17th, 2021 at 3:45 p.m. – Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, January 20th, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| 1. <u>Minutes</u> | Attachment 1 |
| December 16 th , 2020 Regular Board Meeting minutes be approved as prepared and (presented / amended). | |
| 2. <u>Treasurer's Report – December</u> | Attachment 2 |
| The financial report as presented and the bills be approved in the following amounts: | |
| Purchases Recorded | |
| Requiring Board Approval | \$ 83,604.53 |
| Open Invoices | -0- |
| | ----- |

Total Items for Approval

\$ 83,604.53

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the January 20th, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

- 1. Monthly ESP Topic - Staffing
- 2. Discipline Committee Report

B. Administration

- 1. Staff and Student Activities
 - a. Michelle’s Notes
- 2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting

VII. Action Items

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 1 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, February 17th, 2021 at 3:45 p.m. – Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wed. June 23rd, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Administration:

Marisa Boulton, Trustee	—	Lyn Knapp, C.F.O.	—
Terri Cardon-Weiss, Trustee	—	Michelle Zielinski, C.A.O.	—
Denise Derr, Secretary/Treas.	—	Beth Robb, Interim Principal	—
David Koch, President	—	Kim Rapanos, Business Specialist	—
Ellie Morse, Vice-President	—	Christine Murphy, Recording Secretary	—

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| 1. <u>Minutes</u>
May 19 th , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended). | Attachment 1 |
| 2. <u>Treasurer's Report – May</u>
The financial report as presented and the bills be approved in the following amounts: | Attachment 2 |
| Purchases Recorded
Requiring Board Approval | \$ 79,423.01 |
| Open Invoices | -0-
----- |

Total Items for Approval

\$ 79,423.01

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the June 23rd, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – Marketing
2. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Principal’s Notes
2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting
 - b. Yeo & Yeo Engagement Letter
 - c. ETC Lease Agreement
 - d. 2020-2021 Addendum Reconciliations
 - e. 2021-2022 Addenda with ESP (12 month at this time)

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Addenda Reconciliation for 2020-2021 as presented.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

7 - 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the attached 12-month addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2021-2022 school year.

Addendum I

Administrative

\$ 118,557.14

Addendum II	Business Manager	\$ 28,041.92
Addendum V	Clerical	\$ 61,369.88
Addendum VI	Custodial	\$ 44,600.00
Addendum VII	HR	\$ 13,802.00
Addendum VIII	Accounting Svc.	\$ 9,579.00
Addendum XII	Tech Support	\$ 9,579.00

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—
Motion (carried / failed) ____ - ____					

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Lease Agreement with ETC as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—
Motion (carried / failed) ____ - ____					

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 4 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) ____ - ____

7 – 5 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) ____ - ____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, July 21st, 2021 at 3:45 p.m. – Organizational Meeting for 2021-2022 / Regular Meeting.



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, March 17th, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Administration:

- | | | | |
|-------------------------------|---|---------------------------------------|---|
| Marisa Boulton, Trustee | — | Lyn Knapp, C.F.O. | — |
| Terri Cardon-Weiss, Trustee | — | Michelle Zielinski, Principal/C.A.O. | — |
| Denise Derr, Secretary/Treas. | — | | — |
| David Koch, President | — | Kim Rapanos, Business Specialist | — |
| Ellie Morse, Vice-President | — | Christine Murphy, Recording Secretary | — |

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| 1. <u>Minutes</u> | Attachment 1 |
| February 17 th , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended). | |
| 2. <u>Treasurer's Report – February</u> | Attachment 2 |
| The financial report as presented and the bills be approved in the following amounts: | |
| Purchases Recorded | |
| Requiring Board Approval | \$ 78,439.82 |
| Open Invoices | -0- |
| | ----- |

Total Items for Approval

\$ 78,439.82
=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the March 17th, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic - Open
2. NCSI Board Policy Updates – Spring 2020 Second Read
3. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Second Reading of the NCSI Board Policy Updates – Spring 2020 as presented / amended.

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 2 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: *TUESDAY*, April 20th, 2021 at 3:45 p.m. – Regular Meeting with budget workshop



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wed. May 19th, 2021
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Administration:

- | | | | |
|-------------------------------|---|---------------------------------------|---|
| Marisa Boulton, Trustee | — | Lyn Knapp, C.F.O. | — |
| Terri Cardon-Weiss, Trustee | — | Michelle Zielinski, C.A.O. | — |
| Denise Derr, Secretary/Treas. | — | Beth Robb, Interim Principal | — |
| David Koch, President | — | Kim Rapanos, Business Specialist | — |
| Ellie Morse, Vice-President | — | Christine Murphy, Recording Secretary | — |

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|---|---------------------|
| 1. <u>Minutes</u>
April 20 th , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended). | Attachment 1 |
| 2. <u>Treasurer's Report – April</u>
The financial report as presented and the bills be approved in the following amounts: | Attachment 2 |
| Purchases Recorded
Requiring Board Approval | \$ 74,681.77 |
| Open Invoices | -0- |

Total Items for Approval

\$ 74,681.77

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the May 19th, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – Safety and Security
2. Discipline Committee Report
3. E-20/20
4. ACEA Draft Calendar 2021-2022

B. Administration

1. Staff and Student Activities
 - a. Principal’s Notes
2. Administrative Activities
 - a. Extended COVID-19 Learning Plan Reconfirmation Meeting
 - b. Financials through April
 1. Budget Discussion/Workshop

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the purchase of E-20/20 online licenses up to \$16,500 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the 2021-2022 ACEA Calendar as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 4 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, June 23rd, 2021 at 3:45 p.m. – Budget Hearing and Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, November 18th, 2020
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

- | | |
|--|---------------------|
| 1. <u>Minutes</u> | Attachment 1 |
| October 21 st , 2020 Regular Board Meeting minutes be approved as prepared and (presented / amended). | |
| 2. <u>Treasurer's Report – October</u> | Attachment 2 |
| The financial report as presented and the bills be approved in the following amounts: | |
| Purchases Recorded | |
| Requiring Board Approval | \$133,778.82 |
| Open Invoices | -0- |
| | ----- |

Total Items for Approval

\$133,778.82

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the November 18th, 2020 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – Accountability
2. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
2. Administrative Activities
 - a. Reconfirmation Meeting
 - b. Transportation Services Contract with ESP (2nd Quarter)

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Transportation Services Contract with Education and Training Connection (the ESP) for December 2020 through February 2021 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 2 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, December 16th, 2020 at 3:45 p.m. – Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, October 21st, 2020
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

1. Minutes **Attachment 1**
 September 23rd, 2020 Regular Board Meeting / Annual Report /
 Audit Presentation minutes be approved as prepared and (presented / amended).

2. Treasurer's Report – September **Attachment 2**

The financial report as presented and the bills be approved in
 the following amounts:

Purchases Recorded
 Requiring Board Approval \$ 53,874.27

Open Invoices _____ -0-

Total Items for Approval

\$ 53,874.27

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the October 21st, 2020 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – School Improvement
2. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
2. Administrative Activities
 - a. 2020-2021 Addenda Revisions with ESP
 - b. Extended Learning Plan update
 - c. List of Online Classes offered at ACEA

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors approve the attached addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2020-2021 school year.

Addendum IV Revision 2	Parapro Svc	\$ 0.00
Addendum V Revision 2	Clerical	\$ 53,362.11

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the List of Online Courses offered at ACEA as (presented / amended).

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 4 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, November 18th, 2020 at 3:45 p.m. – Regular Meeting



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, August 12th, 2020
3:00 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

REGULAR MEETING AGENDA

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

V. Consent Agenda

1. Minutes **Attachment 1**
 July 28th, 2020 Organizational/Regular Board Meeting minutes be approved as prepared and (presented / amended).

2. Treasurer's Report – July **Attachment 2**
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded	
Requiring Board Approval	\$ 30,412.67

Open Invoices	-0- -----
---------------	--------------

Total Items for Approval

\$ 30,412.67

=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the August 12th, 2020 Regular Meeting.

AYE NAY

AYE NAY

Boulton

___ ___

Derr

___ ___

Cardon-Weiss

___ ___

Koch

___ ___

Morse

___ ___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – End of Year Summary

a. Annual ESP Topic review

B. Administration

1. Staff and Student Activities

a. Michelle’s Notes

b. Staffing updates

2. Administrative Activities

a. Student Handbook

b. ACEA Learning Plan for 2020-2021

c. Activity Fund Budget for 2020-2021

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors accepts the changes made to the student handbook as presented / amended.

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Learning plan of Academic and Career Education Academy for 2020-2021 as presented / amended.

Motion (carried / failed) _____ - _____

7 – 3 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Activity Fund Budget of Academic and Career Education Academy for 2020-2021 as presented / amended.

AYE NAY

AYE NAY

Boulton _____
Cardon-Weiss _____

Derr _____
Koch _____
Morse _____

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 3 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 - 4 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, September 23rd, 2020 at 3:45 p.m. – Annual Report Meeting & Yeo & Yeo Audit Report for 2019-2020.



ACADEMIC *and* CAREER EDUCATION ACADEMY

884 E. Isabella Rd.
Midland MI 48640

Wednesday, June 23rd, 2021
3:45 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

BUDGET HEARING AGENDA

I. CALL TO ORDER: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, C.A.O. _____
 Beth Robb, Interim Principal _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. PUBLIC COMMENTS:

III. HEARING FOR ACEA 2020-21 GENERAL FUND FINAL BUDGET REVISION, 2020-21 FOOD SERVICE FINAL BUDGET REVISION AND 2021-22 GENERAL FUND FIRST BUDGET AND 2021-22 FOOD SERVICE FIRST BUDGET

IV. ACTION ITEMS

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

4 – 1A Moved by _____, supported by _____, that the ACEA Board of Directors approve the 2020 - 2021 Final General Fund budget as (presented/corrected).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) ____ - ____

4 – 2A Moved by _____, supported by _____, that the ACEA Board of Directors approve the 2020 - 2021 Final food service budget as (presented/corrected).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—

Motion (carried / failed) ____ - ____

4 – 3A Moved by _____, supported by _____, that the ACEA Board of Directors approve the 2021 - 2022 General Fund budget as (presented/corrected).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—

Motion (carried / failed) ____ - ____

4 – 4A Moved by _____, supported by _____, that the ACEA Board of Directors approve the 2021 - 2022 Food Service budget as (presented/corrected).

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—

Motion (carried / failed) ____ - ____

V. ADJOURNMENT

The Budget Hearing adjourned at _____ p.m.



**884 E. Isabella Rd.
Midland MI 48640**

**Tuesday, July 28th, 2020
3:45 p.m.**

ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

** The presiding officer will chair the organizational meeting until the organization of the Board is complete.

ORGANIZATIONAL / REGULAR MEETING AGENDA

I. CALL TO ORDER: Roll Call

<u>Board of Directors:</u>	<u>Administration:</u>
Marisa Boulton _____	Lyn Knapp _____
Terri Cardon-Weiss _____	Michelle Zielinski, Principal _____
Denise Derr _____	
David Koch _____	Kim Rapanos _____
Ellie Morse _____	Christine Murphy _____

Visitors Present:

II. PUBLIC COMMENTS

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

IV. BUSINESS OF THE BOARD

A. Organization of the Board for 2020 – 2021

The chair entertains nominations for officers to serve from July 1, 2020 to June 30, 2021, or until the next organizational meeting of 2021 if appropriate.

- i. Office of President
Nomination: _____ nominated by _____
- ii. Office of Vice President
Nomination: _____ nominated by _____
- iii. Office of Secretary/Treasurer
Nomination: _____ nominated by _____

Moved by _____, supported by _____ that nominations be closed.

Motion carried/failed _____ - _____

Moved by _____, supported by _____ that the ACEA Board of Directors approve the 2020 – 2021 ACEA Board Officers.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____
Motion carried/failed _____ - _____					

** The Organization of the Board of ACEA for 2020 – 21 now being complete, the meeting is turned over to the President-Elect or presiding officer.

B. Authorizations, Appointments, and Designations for 2020 – 2021 Consent Agenda

- i. Selection of Counsel
The ACEA Board of Directors retain Brian Swanson, MASUD Labor Law Group to be the legal counsel for Academic and Career Education Academy for the 2020 - 2021 school year.
- ii. Appointment of External Auditor
The ACEA Board of Directors appoint Yeo and Yeo, PC as the external auditors for Academic and Career Education Academy for the 2020 – 21 school year.
- iii. Chief Administrative Officer
The ACEA Board of Directors approve Michelle Zielinski to be designated as Chief Administrative Officer for Academic and Career Education Academy, as such to be responsible for the preparation, presentation, and control of the recommended budget throughout the 2020 - 2021 school year.
- iv. Board Recording Secretary
The ACEA Board of Directors appoint Christine Murphy as Board Recording Secretary for 2020 - 2021. Compensation for services shall be \$100 per meeting.
- v. Selection of Depository
The ACEA Board of Directors approve Chemical Bank & Trust Co. to be the depository for the Academy.
- vi. Signature Authorization
The ACEA Board of Directors authorize the President and Secretary/Treasurer of the Board to sign General Fund checks with signatures or facsimile signature when the template/stamp arrives or as authorized in the accounting software.

- vii. Directors and Officers Liability Bond
The ACEA Board of Directors approve the Directors and Officers Liability Bond for \$1,000,000 (one million dollars) coverage.
- viii. Payment to Educational Service Provider
The ACEA Board of Directors authorize payment of lease payments, utility payments, and addenda under the Service Provider Agreement, and any other periodic payments that are Board authorized.
- ix. Signature on Legal Documents
The ACEA Board of Directors authorize the C.F.O. or ACEA Board President to sign legal documents relating to actions which the Board approves by specific or established policy.
- x. Invest Academy Funds
The ACEA Board of Directors authorize the C.F.O. and/or the C.A.O to invest Academy funds consistent with Board policy.
- xi. Chief Financial Officer
The ACEA Board of Directors approve Lyn Knapp to be designated as Chief Financial Officer for Academic and Career Education Academy.
- xii. Electronic Transfer Officer
The ACEA Board of Directors designate the E.S.P Business Specialist as the regular Electronic Transfer Officer and the Chief Financial Officer of ACEA as the backup Electronic Transfer Officer, as needed.
- xiii. Approval of Spending for Purchases
The ACEA Board of Directors, in accordance with the ACEA Purchasing Policy, authorize the C.F.O. of ACEA to approve expenditures of less than \$8,000 on behalf of the Board of Directors for the 2020 - 2021 school year.
- xiv. Purchasing of \$8,000 or More
The ACEA Board of Directors, in accordance with the ACEA Purchasing Policy, establish that expenditures of \$8,000 or more require Board approval prior to purchase.
- xv. Designation of FOIA, 504, Civil Rights, Title IX, Title XI Contact
The ACEA Board of Directors designate the Principal of ACEA as responsible for receiving, reviewing, and responding to Freedom of Information Act (FOIA), 504, Civil Rights, Title IX and Title XI requests/claims for the 2020 - 2021 school year.
- xvi. Designation of Person Authorized to Post Notice
The ACEA Board of Directors grant the Administrator of ACEA and the Board Recording Secretary the authority to post notices for 2020 - 2021.
- xvii. Designation of Public Places to Post Notice
The ACEA Board of Directors resolve that the calendar and individual meeting notices of regularly scheduled and special meeting date notices for the Board for

2020 – 2021 shall be posted at the Education and Training Connection building, the MCESA building and/or in the *Midland Daily News*.

xviii. Designation of Media Publication

The ACEA Board of Directors designate the *Midland Daily News*, Midland, Michigan as the official media for posting of legal notices for 2020 - 2021.

Moved by _____, supported by _____, that the ACEA Board of Directors approve the preceding consent agenda as (presented / corrected) for the July 28th, 2020 Organizational Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion carried _____ - _____

xix. Regular Meetings of the ACEA Board of Directors

Moved by _____, supported by _____, that the ACEA Board of Directors hold its regular meetings at Education and Training Connection, 884 E. Isabella Road, Midland, Michigan 48640, at _____ p.m. on the following dates:

July (Org.) July 28 th , 2020	October	January	April	July 2020 (Organizational)
August	November	February	May	
September	December	March	June	

Motion carried/failed _____ - _____

xx. Appointment of Committees

Moved by _____, supported by _____, that the ACEA Board of Directors appoint the following committees for 2020 - 2021:

Discipline Committee

(Board Member) _____, (Board Member) _____,
Michelle Zielinski, ACEA Principal; _____; and ACEA Teacher
(rotating)

Oversight Committee

(Board Member) _____, (Board Member) _____,
Michelle Zielinski, ACEA Principal, and ACEA Teacher (rotating)

ESP Evaluation Committee

(Board Member) _____, (Board Member) _____,

Motion carried/failed _____ - _____

xxi. Association Membership

Moved by _____, supported by _____, that the ACEA Board of Directors (retain / terminate) membership in MAPSA (Michigan Association of Public School Academies) for the 2020 - 2021 school year.

Motion carried/failed _____ - _____

REGULAR MEETING

V. CONSENT AGENDA

1. Minutes

Attachment 1A

June 23rd, 2020 Budget Hearing meeting minutes be approved as prepared and (presented / amended).

June 23rd, 2020 Regular Board meeting minutes be approved as prepared and (presented / amended).

Attachment 1B

2. Treasurer’s Report – June

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval	\$ 85,181.79
Open Invoices	-0-
Total Items for Approval	<u><u>\$ 85,181.79</u></u>

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the July 28th, 2020 regular meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – Michelle’s Responsibilities

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
2. Administrative Activities
 - a. None

VII. ACTION ITEMS

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 1 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. ADJOURNMENT

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: _____.



ACEA MISSION STATEMENT

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors
884 E. Isabella Rd.
Midland MI 48640**

**Wednesday, September 23rd, 2020
3:45 p.m.**

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**MEETING AGENDA
REGULAR MEETING with Audit Report and ANNUAL MEETING**

I. Call to Order: Roll Call

Board of Directors:

Marisa Boulton, Trustee _____
 Terri Cardon-Weiss, Trustee _____
 Denise Derr, Secretary/Treas. _____
 David Koch, President _____
 Ellie Morse, Vice-President _____

Administration:

Lyn Knapp, C.F.O. _____
 Michelle Zielinski, Principal/C.A.O. _____
 Kim Rapanos, Business Specialist _____
 Christine Murphy, Recording Secretary _____

Visitors Present:

II. Public Comments

III. Additions, Corrections, Deletions to the Agenda

IV. Business of the Board

- A. Yeo and Yeo Audit Report: 2019-2020
- B. Annual Report Presentation

V. Consent Agenda

1. Minutes **Attachment 1**
 August 12th, 2020 Regular Board Meeting minutes be approved as prepared and (presented / amended).

2. Treasurer's Report – August **Attachment 2**
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded	
Requiring Board Approval	\$ 73,198.68

Open Invoices	-0-

Total Items for Approval	\$ 73,198.68
	=====

Moved by _____, supported by _____, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the September 23rd, 2020 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Conflict of Interest – Affirmation (Board and Principal Officers of ACEA)
2. Discipline Committee Report

B. Administration

1. Staff and Student Activities
 - a. Michelle’s Notes
 - b. Staffing updates
2. Administrative Activities
 - a. Verify Teacher Certifications 2020-2021
 - b. Transportation Services Contract with ESP (Sept-Dec 2020)
 - c. Updated Student Handbook
 - d. Updated ACEA Calendar 2020-2021
 - e. Title IX Policy Special Release Second Read
 - f. 2020-2021 Addenda with ESP

VII. Action Items

7 – 1 Moved by _____, supported by _____, that the ACEA Board of Directors accept the ACEA 2019 - 2020 Annual Report as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) _____ - _____

7 – 2 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Yeo and Yeo Audit Report 2019 - 2020 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 3 Moved by _____, supported by _____, that the ACEA Board of Directors approve the Transportation Services Contract with Education and Training Connection (the ESP) for September – December 2020 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 4 Moved by _____, supported by _____, that the ACEA Board of Directors approve the updates to the 2020-2021 Student Handbook as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 5 Moved by _____, supported by _____, that the ACEA Board of Directors approve the updates to the 2020-2021 ACEA Calendar as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 6 Moved by _____, supported by _____, that the ACEA Board of Directors approve the second read of the Title IX Policy Special Release as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

7 – 7 Moved by _____, supported by _____, that the ACEA Board of Directors approve the attached month addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2020-21 school year.

Addendum I Revision	Administrative	\$ 83,679.23
Addendum II Revision	Business Manager	\$ 22,400.00
Addendum III	Instructional Svcs.	\$283,997.39
Addendum III-2	Counseling Svcs.	\$ 27,049.98
Addendum III-4	Title I Data Resource	\$ 6,897.46
Addendum IV Revision	Parapro Svc	\$ 18,031.84
Addendum V Revision	Clerical	\$ 32,443.82
Addendum IX	Reading Tutor	\$ 7,718.50
Addendum X	Math Tutor	\$ 7,115.69
Addendum XI	Student Wellness Coord.	\$ 29,404.23
Addendum XIII	Adult Advocate	\$ 10,778.52

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) _____ - _____

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

Possible Action Items – Add language as necessary

7 - 8 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

7 – 9 Moved by _____, supported by _____, that the ACEA Board of Directors

Motion (carried / failed) _____ - _____

VIII. Adjournment

The ACEA Board of Directors adjourned at _____ p.m.

Next meeting date: Wednesday, October 21st, 2020 at 3:45 p.m. – Regular Meeting