



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, April 20<sup>th</sup>, 2022  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President —  
 Terri Cardon-Weiss, Trustee —  
 Denise Derr, Secretary/Treas. —  
 David Koch, Vice-President —  
 Ellie Morse, Trustee —

Administration:

Lyn Knapp, C.F.O. —  
 Lance Berrier, Principal —  
 Greg Paxton, C.A.O. —  
 Nancy Pockocke, Secretary —

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes **Attachment 1**  
 March 16<sup>th</sup>, 2022 Regular Board Meeting minutes be approved as prepared and (presented / amended).

2. Treasurer's Report – March **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded  
 Requiring Board Approval \$ 97,074.28

Open Invoices -0-

Total Items for Approval \$ 97,074.28

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the April 20<sup>th</sup>, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed) _____ - _____					

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Budget Process

B. Administration

1. Staff and Student Activities

a. Principal’s Notes

2. Administrative Activities

a. Budget Discussion/Workshop

**VII. Action Items**

9 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

---

---

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed) _____ - _____					

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

9 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

9 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, April 20<sup>th</sup>, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, August 18<sup>th</sup>, 2021  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President \_\_\_\_\_  
 Terri Cardon-Weiss, Trustee \_\_\_\_\_  
 Denise Derr, Secretary/Treas. \_\_\_\_\_  
 David Koch, Vice-President \_\_\_\_\_  
 Ellie Morse, Trustee \_\_\_\_\_

Administration:

Lyn Knapp, C.F.O. \_\_\_\_\_  
 Lance Berrier, Principal \_\_\_\_\_  
 Greg Paxton, C.A.O. \_\_\_\_\_  
 Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

A. Yeo and Yeo Audit Report: 2020-2021

**V. Consent Agenda**

- 1. Minutes **Attachment 1A**  
 July 21<sup>st</sup>, 2021 Organizational/Regular Board Meeting minutes be approved as prepared and (presented / amended).
- 2. Minutes **Attachment 1B**  
 July 30<sup>th</sup>, 2021 Special Board Meeting minutes be approved as prepared and (presented / amended).

3. Treasurer’s Report – July **Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded

Requiring Board Approval	\$ 51,789.78
Open Invoices	-0-
	-----
Total Items for Approval	\$ 51,789.78
	=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the August 18<sup>th</sup>, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic(s)
  - a. Principal's Responsibilities
  - b. End of Year Summary - Annual ESP Topic review
2. NCSI Board Policy Updates – Fall 2020, Spring 2021 and EDGAR Updates – second read

B. Administration

1. Staff and Student Activities
  - a. Principal's Notes
  - b. Staffing updates
2. Administrative Activities
  - a. 2021-2022 Addenda with ESP

**VII. Action Items**

2 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Yeo and Yeo Audit Report 2020 - 2021 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

2 – 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Second Reading of the NCSI Board Policy Updates – Fall 2020, Spring 2021 and EDGAR Updates as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

2 – 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the attached month addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2021-22 school year.

Addendum III	Instructional Svcs.	\$293,608.27
Addendum III-2	Counseling Svcs.	\$ 29,494.48
Addendum III-4	Title I Data Resource	\$ 5,800.00
Addendum IX	Reading Tutor	\$ 7,949.98
Addendum X	Math Tutor	\$ 9,918.13
Addendum XI	Student Success Coord.	\$ 30,675.09
Addendum XIII	Adult Advocate	\$ 13,290.68

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

2 - 4 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

2 - 5 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, September 22<sup>nd</sup>, 2021 at 3:45 p.m. – Annual Report Meeting and regular meeting



**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, December 15<sup>th</sup>, 2021  
3:45 p.m.**

**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order:      Roll Call**

Board of Directors:

Administration:

- |                               |   |                                       |   |
|-------------------------------|---|---------------------------------------|---|
| Marisa Boulton, President     | — | Lyn Knapp, C.F.O.                     | — |
| Terri Cardon-Weiss, Trustee   | — | Lance Berrier, Principal              | — |
| Denise Derr, Secretary/Treas. | — | Greg Paxton, C.A.O.                   | — |
| David Koch, Vice-President    | — |                                       |   |
| Ellie Morse, Trustee          | — | Christine Murphy, Recording Secretary | — |

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

- |                                                                                                                   |                                |
|-------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1. <u>Minutes</u>                                                                                                 | <b>Attachment 1</b>            |
| November 17 <sup>th</sup> , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended). |                                |
| 3. <u>Treasurer's Report – November</u>                                                                           | <b>Attachment 2</b>            |
| The financial report as presented and the bills be approved in the following amounts:                             |                                |
| Purchases Recorded                                                                                                |                                |
| Requiring Board Approval                                                                                          | \$100,750.83                   |
| Open Invoices                                                                                                     | -0-                            |
| Total Items for Approval                                                                                          | -----<br>\$100,750.83<br>===== |



Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the December 15<sup>th</sup>, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Marketing Update
2. NCSI Board Policy Updates – Fall 2021 Second Read

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. None

**VII. Action Items**

6 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Second Reading of the NCSI Board Policy Updates – Fall 2021 as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

6 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

6 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, January 19<sup>th</sup>, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, February 16<sup>th</sup>, 2022  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Administration:

Marisa Boulton, President	—	Lyn Knapp, C.F.O.	—
Terri Cardon-Weiss, Trustee	—	Lance Berrier, Principal	—
Denise Derr, Secretary/Treas.	—	Greg Paxton, C.A.O.	—
David Koch, Vice-President	—	Nancy Pockocke, Business Manager	—
Ellie Morse, Trustee	—	Christine Murphy, Recording Secretary	—

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes **Attachment 1**  
 January 19<sup>th</sup>, 2022 Regular Board Meeting minutes be approved as prepared and (presented / amended).

3. Treasurer's Report – January **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded	
Requiring Board Approval	\$ 84,931.73
Open Invoices	-0-
	-----
Total Items for Approval	<b>\$ 84,931.73</b>
	=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the February 16<sup>th</sup>, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed)	___	-	___		

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Staff Evaluation

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. NWEA Benchmark Scores

**VII. Action Items**

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

8 - 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_ - \_\_\_

8 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_ - \_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, March 16<sup>th</sup>, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, January 19<sup>th</sup>, 2022  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President \_\_\_\_\_  
 Terri Cardon-Weiss, Trustee \_\_\_\_\_  
 Denise Derr, Secretary/Treas. \_\_\_\_\_  
 David Koch, Vice-President \_\_\_\_\_  
 Ellie Morse, Trustee \_\_\_\_\_

Administration:

Lyn Knapp, C.F.O. \_\_\_\_\_  
 Lance Berrier, Principal \_\_\_\_\_  
 Greg Paxton, C.A.O. \_\_\_\_\_  
 Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. <u>Minutes</u>	<b>Attachment 1</b>
December 15 <sup>th</sup> , 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended).	
3. <u>Treasurer's Report – December</u>	<b>Attachment 2</b>
The financial report as presented and the bills be approved in the following amounts:	
Purchases Recorded	
Requiring Board Approval	\$ 88,178.51
Open Invoices	-0-
Total Items for Approval	----- \$ 88,178.51 =====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the January 19<sup>th</sup>, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Staffing
2. Emergency Operations Plan

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. None

**VII. Action Items**

7 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Emergency Operations Plan as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

7 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, February 16<sup>th</sup>, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Friday, July 30<sup>th</sup>, 2021  
10:00 a.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**SPECIAL MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President \_\_\_\_\_  
 Terri Cardon-Weiss, Trustee \_\_\_\_\_  
 Denise Derr, Secretary/Treas. \_\_\_\_\_  
 David Koch, Vice-President \_\_\_\_\_  
 Ellie Morse, Trustee \_\_\_\_\_

Administration:

Lyn Knapp, C.F.O. \_\_\_\_\_  
 Lance Berrier, Principal \_\_\_\_\_  
 Greg Paxton, C.A.O. \_\_\_\_\_  
 Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Discussion, Reports, Presentations**

- A. Revised Student Handbook for 2021-2022
- B. Revised ACEA Calendar for 2021-2022

**V. Action Items**

2S-1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors accepts the changes made to the student handbook 2021-2022 as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

2S-2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the revised 2021-2022 ACEA Calendar as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____



Cardon-Weiss \_\_\_\_\_

Koch \_\_\_\_\_  
Morse \_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

**VI. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: August 18<sup>th</sup>, 2021 at 3:45pm – Regular Meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, July 21<sup>st</sup>, 2021  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

\*\* The presiding officer will chair the organizational meeting until the organization of the Board is complete.

**ORGANIZATIONAL / REGULAR MEETING AGENDA**

**I. CALL TO ORDER: Roll Call**

Board of Directors:

Marisa Boulton \_\_\_\_\_  
 Terri Cardon-Weiss \_\_\_\_\_  
 Denise Derr \_\_\_\_\_  
 David Koch \_\_\_\_\_  
 Ellie Morse \_\_\_\_\_

Administration:

Lyn Knapp \_\_\_\_\_  
 Lance Berrier, Principal \_\_\_\_\_  
 Gregory Paxton \_\_\_\_\_  
 Kim Rapanos \_\_\_\_\_  
 Christine Murphy \_\_\_\_\_

Visitors Present: Michelle Zielinski

**II. PUBLIC COMMENTS**

**III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA**

**IV. BUSINESS OF THE BOARD**

**A. Organization of the Board for 2021 – 2022**

The chair entertains nominations for officers to serve from July 1, 2021 to June 30, 2022, or until the next organizational meeting of 2022 if appropriate.

- i. Office of President  
 Nomination: \_\_\_\_\_ nominated by \_\_\_\_\_
- ii. Office of Vice President  
 Nomination: \_\_\_\_\_ nominated by \_\_\_\_\_
- iii. Office of Secretary/Treasurer  
 Nomination: \_\_\_\_\_ nominated by \_\_\_\_\_

Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that nominations be closed.

Motion carried/failed \_\_\_\_\_ - \_\_\_\_\_

Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that the ACEA Board of Directors approve the 2021 – 2022 ACEA Board Officers.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____
Motion carried/failed _____ - _____					

\*\* The Organization of the Board of ACEA for 2021 – 22 now being complete, the meeting is turned over to the President-Elect or presiding officer.

B. Authorizations, Appointments, and Designations for 2021 – 2022 Consent Agenda

- i. Selection of Counsel  
The ACEA Board of Directors retain Brian Swanson, MASUD Labor Law Group to be the legal counsel for Academic and Career Education Academy for the 2021 - 2022 school year.
- ii. Appointment of External Auditor  
The ACEA Board of Directors appoint Yeo and Yeo, PC as the external auditors for Academic and Career Education Academy for the 2021 – 22 school year.
- iii. Chief Administrative Officer  
The ACEA Board of Directors appoint Gregory Paxton to be designated as Chief Administrative Officer for Academic and Career Education Academy, as such to be responsible for the preparation, presentation, and control of the recommended budget throughout the 2021 - 2022 school year.
- iv. Board Recording Secretary  
The ACEA Board of Directors appoint Christine Murphy as Board Recording Secretary for 2021 - 2022. Compensation for services shall be \$100 per meeting.
- v. Selection of Depository  
The ACEA Board of Directors approve TCF Bank (formerly Chemical Bank & Trust Co.) to be the depository for the Academy. Beginning October 12<sup>th</sup>, 2021, TCF Bank will be changing their name to Huntington National Bank and will remain the depository for the Academy.
- vi. Signature Authorization  
The ACEA Board of Directors authorize the President and Secretary/Treasurer of the Board to sign General Fund checks with signatures or facsimile signature when the template/stamp arrives or as authorized in the accounting software.

- vii. Directors and Officers Liability Bond  
The ACEA Board of Directors approve the Directors and Officers Liability Bond for \$1,000,000 (one million dollars) coverage.
- viii. Payment to Educational Service Provider  
The ACEA Board of Directors authorize payment of lease payments, utility payments, and addenda under the Service Provider Agreement, and any other periodic payments that are Board authorized.
- ix. Signature on Legal Documents  
The ACEA Board of Directors authorize the C.F.O. or ACEA Board President to sign legal documents relating to actions which the Board approves by specific or established policy.
- x. Invest Academy Funds  
The ACEA Board of Directors authorize the C.F.O. and/or the C.A.O to invest Academy funds consistent with Board policy.
- xi. Chief Financial Officer  
The ACEA Board of Directors approve Lyn Knapp to be designated as Chief Financial Officer for Academic and Career Education Academy.
- xii. Electronic Transfer Officer  
The ACEA Board of Directors designate the E.S.P Business Specialist as the regular Electronic Transfer Officer and the Chief Financial Officer of ACEA as the backup Electronic Transfer Officer, as needed.
- xiii. Approval of Spending for Purchases  
The ACEA Board of Directors, in accordance with the ACEA Purchasing Policy, authorize the C.F.O. of ACEA to approve expenditures of less than \$8,000 on behalf of the Board of Directors for the 2021 - 2022 school year.
- xiv. Purchasing of \$8,000 or More  
The ACEA Board of Directors, in accordance with the ACEA Purchasing Policy, establish that expenditures of \$8,000 or more require Board approval prior to purchase.
- xv. Designation of FOIA, 504, Civil Rights, Title IX, Title XI Contact  
The ACEA Board of Directors designate the Principal of ACEA as responsible for receiving, reviewing, and responding to Freedom of Information Act (FOIA), 504, Civil Rights, Title IX and Title XI requests/claims for the 2021 - 2022 school year.
- xvi. Designation of Person Authorized to Post Notice  
The ACEA Board of Directors grant the Administrator of ACEA and the Board Recording Secretary the authority to post notices for 2021 - 2022.
- xvii. Designation of Public Places to Post Notice

The ACEA Board of Directors resolve that the calendar and individual meeting notices of regularly scheduled and special meeting date notices for the Board for 2021 – 2022 shall be posted at the Education and Training Connection building, the MCESA building and/or in the *Midland Daily News*.

xviii. Designation of Media Publication

The ACEA Board of Directors designate the *Midland Daily News*, Midland, Michigan as the official media for posting of legal notices for 2021 - 2022.

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the preceding consent agenda as (presented / corrected) for the July 21<sup>st</sup>, 2021 Organizational Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion carried \_\_\_\_\_ - \_\_\_\_\_

xix. Regular Meetings of the ACEA Board of Directors

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors hold its regular meetings at Education and Training Connection, 884 E. Isabella Road, Midland, Michigan 48640, at \_\_\_\_\_ p.m. on the following dates:

<b>July (Org.)</b> July 21 <sup>st</sup> , 2021	<b>October</b> Oct. _____, 2021	<b>January</b> Jan. _____, 2022	<b>April</b> April _____, 2022	<b>July 2022</b> (Organizational)
<b>August</b> Aug. _____, 2021	<b>November</b> Nov. _____, 2021	<b>February</b> Feb. _____, 2022	<b>May</b> May _____, 2022	
<b>September</b> Sept. _____, 2021	<b>December</b> Dec. _____, 2021	<b>March</b> Mar. _____, 2022	<b>June</b> June _____, 2022	

Motion carried/failed \_\_\_\_\_ - \_\_\_\_\_

xx. Appointment of Committees

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors appoint the following committees for 2021 - 2022:

Discipline Committee

(Board Member) \_\_\_\_\_, (Board Member) \_\_\_\_\_,

Lance Berrier, ACEA Principal; \_\_\_\_\_; and ACEA Teacher (rotating)

Oversight Committee

(Board Member) \_\_\_\_\_, (Board Member) \_\_\_\_\_, Lance Berrier, ACEA Principal, and ACEA Teacher (rotating)

ESP Evaluation Committee

(Board Member) \_\_\_\_\_, (Board Member) \_\_\_\_\_,

Motion carried/failed \_\_\_\_\_ - \_\_\_\_\_

xxi. Association Membership

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors (retain / terminate) membership in MAPSA (Michigan Association of Public School Academies) for the 2021 - 2022 school year.

Motion carried/failed \_\_\_\_\_ - \_\_\_\_\_

**REGULAR MEETING**

**V. CONSENT AGENDA**

1. Minutes **Attachment 1A**  
June 23<sup>rd</sup>, 2021 Budget Hearing meeting minutes be approved as prepared and (presented / amended).

June 23<sup>rd</sup>, 2021 Regular Board meeting minutes be approved as prepared and (presented / amended). **Attachment 1B**

2. Treasurer's Report – June **Attachment 2**  
The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval	\$ 109,917.35
Open Invoices	-0-
Total Items for Approval	===== \$ 109,917.35 =====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the July 21<sup>st</sup>, 2021 regular meeting.

AYE NAY AYE NAY

Boulton \_\_\_\_\_ Derr \_\_\_\_\_

Cardon-Weiss \_\_\_\_\_

Koch \_\_\_\_\_  
Morse \_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. DISCUSSION, REPORTS, PRESENTATIONS**

**A. Board of Directors**

- 1. Monthly ESP Topic – Principal’s Responsibilities tabled till August
- 2. NCSI Board Policy Updates – Fall 2020, Spring 2021 and EDGAR Updates

**B. Administration**

- 1. Staff and Student Activities
  - a. Principal’s Notes
- 2. Administrative Activities
  - a. Extended COVID-19 Learning Plan Reconfirmation Meeting

**VII. ACTION ITEMS**

7 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the First Reading of the NCSI Board Policy Updates – Fall 2020, Spring 2021 and EDGAR Updates as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

7 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. ADJOURNMENT**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: \_\_\_\_\_.



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, June 22, 2022  
3:45 p.m. Regular Meeting**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President —  
 Terri Cardon-Weiss, Trustee —  
 Denise Derr, Secretary/Treas. —  
 David Koch, Vice-President —  
 Ellie Morse, Trustee —

Administration:

Lyn Knapp, C.F.O. —  
 Lance Berrier, Principal —  
 Greg Paxton, C.A.O. —  
 Nancy Pockocke, Secretary —

Visitors Present:

**II. Public Comments**

**III. Hearing for ACEA 2021-2022 General Fund Final Budget Revision, 2021-2022 Food Service Final Budget Revision and 2022-2023 General Fund First Budget and 2022-2023 Food Service First Budget.**

**IV. Business of the Board**

**V. Consent Agenda**

- |                                                                                                                               |                      |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. <u>Minutes</u><br>May 18, 2022 Regular Board Meeting minutes be approved as prepared and (presented / amended).            | <b>Attachment 1</b>  |
| 2. <u>Treasurer’s Report – April</u><br>The financial report as presented and the bills be approved in the following amounts: | <b>Attachment 2</b>  |
| Purchases Recorded<br>Requiring Board Approval                                                                                | <b>\$ 131,371.64</b> |



Open Invoices

-0-

Total Items for Approval

-----  
\$ 131,371.64  
=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the June 22, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed) _____ - _____					

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Marketing
2. Approval of ESP Provider Agreement
3. Approval of Board Policies
4. M.Co.Net Subscriber Agreement
5. Charter School Contract

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
  - b. Virtual update
  - c. Update on Staffing
  - d. Board Policies
  - e. Summer School
  
1. Administrative Activities
  - a. Board approval on purchases over \$8,000
    - Bullock Creek High school Check # 4281 - \$13,384.59
    - Touchboards Interworld Highway Check # 4247 - \$10,719.50
    - Touchboards Interworld Highway Check # 4253 - \$11,633.30

**VII. Action Items**

7 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the 2021-2022 Final General Fund budget as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

7 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the 2021-2022 Final Food Service budget as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the 2022-2023 First General Fund budget as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 – 4 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the 2022-2023 First Food Service budget as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 – 5 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the ESP Service Agreement as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7- 6 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Board Policies changes as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 – 7 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approval on purchases over \$8,000 as (presented/corrected).

---

---

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, July 20, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, March 16<sup>th</sup>, 2022  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President \_\_\_\_\_  
 Terri Cardon-Weiss, Trustee \_\_\_\_\_  
 Denise Derr, Secretary/Treas. \_\_\_\_\_  
 David Koch, Vice-President \_\_\_\_\_  
 Ellie Morse, Trustee \_\_\_\_\_

Administration:

Lyn Knapp, C.F.O. \_\_\_\_\_  
 Lance Berrier, Principal \_\_\_\_\_  
 Greg Paxton, C.A.O. \_\_\_\_\_  
 Nancy Pococke, Business Manager \_\_\_\_\_  
 Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

A. Resignation – Murphy

i. Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that the ACEA Board of Directors accepts the resignation of Christine Murphy as Board Recording Secretary of ACEA.

B. Appoint Board Recording Secretary – Nancy Pococke

i. Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that the ACEA Board of Directors appoints Nancy Pococke as Board Recording Secretary for the remainder of the 2021-2022 school year for ACEA. Compensation for services shall be \$100.00 per meeting.

**V. Consent Agenda**

1. Minutes

February 16<sup>th</sup>, 2022 Regular Board Meeting minutes be approved as prepared and (presented / amended).

**Attachment 1**

2. Treasurer's Report – February

**Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval	\$ 93,156.54
Open Invoices	-0-
Total Items for Approval	<u>\$ 93,156.54</u>

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the March 16<sup>th</sup>, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed)	___ - ___				

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Open Topic

B. Administration

1. Staff and Student Activities

a. Principal's Notes

2. Administrative Activities

a. Addendum Revisions (Addendum II, III, III-2, V, X, XI)

b. Virtual Education Update

**VII. Action Items**

9 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the attached revised addendum (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2021-2022 School year.

Addendum II	Business Manager	\$ 34,242.21
Addendum III	Instructional Services	\$283,299.71
Addendum III-2	Counseling	\$ 36,324.48
Addendum V	Office Specialist/Clerical Svcs.	\$ 69,268.13
Addendum X	Math Tutoring Services	\$ 7,117.61
Addendum XI	Student Success Coordinator	\$ 33,989.95

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

9 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors  
 \_\_\_\_\_  
 \_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

9 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors  
 \_\_\_\_\_  
 \_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, April 20<sup>th</sup>, 2022 3:45 p.m. – Regular meeting





**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, May 18<sup>th</sup>, 2022  
3:15 p.m. Board Budget/Workshop  
3:45 p.m. Regular Meeting**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Administration:

Marisa Boulton, President           \_\_\_  
Terri Cardon-Weiss, Trustee       \_\_\_  
Denise Derr, Secretary/Treas.     \_\_\_  
David Koch, Vice-President       \_\_\_  
Ellie Morse, Trustee                 \_\_\_

Lyn Knapp, C.F.O.                     \_\_\_  
Lance Berrier, Principal           \_\_\_  
Greg Paxton, C.A.O.                 \_\_\_  
Nancy Pockocke, Secretary         \_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes  
April 20<sup>th</sup>, 2022 Regular Board Meeting minutes be approved as prepared and (presented / amended).

**Attachment 1**

2. Treasurer’s Report – April  
The financial report as presented and the bills be approved in the following amounts:

**Attachment 2**

Purchases Recorded  
Requiring Board Approval

\$ 117,309.40

Open Invoices

-0-



Total Items for Approval

-----  
\$ 117,309.40  
=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the May 18<sup>th</sup>, 2022 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed)	___ - ___				

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic –
2. ESP Service Agreement and ETC Policies and Procedures Handbook
3. ACEA 2022-2023 School Calendar
4. Presentation of 2022-2023 Virtual Education Platform Structure
5. AER Goal Reporting

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. Budget Discussion/Workshop

**VII. Action Items**

9 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_ - \_\_\_

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___
Motion (carried / failed)	___ - ___				

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

9 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

9 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, June 22<sup>nd</sup>, 2022 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, November 17<sup>th</sup>, 2021  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Administration:

Marisa Boulton, President	—	Lyn Knapp, C.F.O.	—
Terri Cardon-Weiss, Trustee	—	Lance Berrier, Principal	—
Denise Derr, Secretary/Treas.	—	Greg Paxton, C.A.O.	—
David Koch, Vice-President	—		
Ellie Morse, Trustee	—	Christine Murphy, Recording Secretary	—

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes **Attachment 1**  
 October 20<sup>th</sup>, 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended).

3. Treasurer's Report – October **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded	
Requiring Board Approval	\$ 94,802.31
Open Invoices	-0-
	-----
Total Items for Approval	<b>\$ 94,802.31</b>
	=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the November 17<sup>th</sup>, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – Accountability
2. NCSI Board Policy Updates – Fall 2021 First Read

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. None

**VII. Action Items**

5 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the First Reading of the NCSI Board Policy Updates – Fall 2021 as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

5 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

5 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, December 15<sup>th</sup>, 2021 3:45 p.m. – Regular meeting





**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, October 20<sup>th</sup>, 2021  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President —  
 Terri Cardon-Weiss, Trustee —  
 Denise Derr, Secretary/Treas. —  
 David Koch, Vice-President —  
 Ellie Morse, Trustee —

Administration:

Lyn Knapp, C.F.O. —  
 Lance Berrier, Principal —  
 Greg Paxton, C.A.O. —  
 Christine Murphy, Recording Secretary —

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes **Attachment 1**  
 September 22<sup>nd</sup>, 2021 Regular Board Meeting / Annual Report minutes be approved as prepared and (presented / amended).

3. Treasurer's Report – September **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded  
 Requiring Board Approval \$ 62,445.65

Open Invoices -0-

Total Items for Approval \$ 62,445.65

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the October 20<sup>th</sup>, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – School Improvement

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
2. Administrative Activities
  - a. COVID-19 Learning Plan / COVID Updates
  - b. List of Online Classes offered at ACEA

**VII. Action Items**

4 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the List of Online Courses offered at ACEA for 21-22 school year as (presented / amended).

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

4 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

4 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_



**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, November 17<sup>th</sup>, 2021 3:45 p.m. – Regular meeting



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, September 22<sup>nd</sup>, 2021  
3:45 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING (with Annual Report) AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, President  
Terri Cardon-Weiss, Trustee  
Denise Derr, Secretary/Treas.  
David Koch, Vice-President  
Ellie Morse, Trustee

Administration:

Lyn Knapp, C.F.O.  
Lance Berrier, Principal  
Greg Paxton, C.A.O.  
Christine Murphy, Recording Secretary

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

A. Annual Report Presentation

**V. Consent Agenda**

1. Minutes

August 18<sup>th</sup>, 2021 Regular Board Meeting minutes be approved as prepared and (presented / amended).

**Attachment 1**

3. Treasurer's Report – August

**Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded	
Requiring Board Approval	\$ 82,362.26
Open Invoices	-0-

Total Items for Approval

\$ 82,362.26

=====

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the September 22<sup>nd</sup>, 2021 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Conflict of Interest – Affirmations (Board and Principal Officers of ACEA)
2. Contact Information sheet
3. Discipline Committee Report

B. Administration

1. Staff and Student Activities
  - a. Principal’s Notes
  - b. Staffing updates
2. Administrative Activities
  - a. COVID-19 Learning Plan/updates
  - b. Verify Teacher Certifications 2021-2022
  - c. Transportation Services Contract with ESP

**VII. Action Items**

3 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors accept the ACEA 2020 - 2021 Annual Report as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	___	___	Derr	___	___
Cardon-Weiss	___	___	Koch	___	___
			Morse	___	___

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

3 – 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Learning plan of Academic and Career Education Academy for 2021-2022 as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

3 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Transportation Services Contract with Education and Training Connection (the ESP) for 2021-2022 as presented / amended.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	_____	_____	Derr	_____	_____
Cardon-Weiss	_____	_____	Koch	_____	_____
			Morse	_____	_____

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language “of record” will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

3 - 4 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

3 - 5 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, October 20<sup>th</sup>, 2021 at 3:45 p.m. – Regular meeting