



ACADEMIC and CAREER EDUCATION ACADEMY

**MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
Organizational/Regular Meeting
December 20, 2023**

I. CALLED TO ORDER AT 3:45 p.m.: Roll Call

| | | | |
|----------------------------------|---|--|---|
| Marisa Boulton, President | P | Lyn Knapp, CFO | P |
| Denise Derr, Secretary/Treasurer | A | Steve Newkirk, Principal | P |
| David Koch, Vice President | P | Rodney Dishaw, CAO | P |
| Amanda King, Trustee | P | Nancy Pococke, Board Recording Secretary | P |
| | | | |

Visitors Present: Vicky Kuch

II. PUBLIC COMMENTS: None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

IV. BUSINESS OF THE BOARD

REGULAR MEETING

V. CONSENT AGENDA

1. Minutes **Attachment 1A**
November 21, 2023 Regular Board Meeting Minutes be approved as presented.

2. Treasurer’s Report - November **Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

| | |
|--|----------------------|
| Purchases Recorded Requiring Board Approval | \$ 118,729.87 |
| Open Invoices | - 0 - |
| Total Items for Approval | <u>\$ 118,729.87</u> |

Moved by Koch, supported by Boulton that the ACEA Board of Directors approve the preceding consent agenda as presented for the December 20, 2023 Regular Meeting:

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried 3 – 0

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – Marketing - Steve shared our marketing consists of Facebook, Billboards, Movie Theater, Placemats, and Valpak mailers. Steve shared that Social Media is what kids & parents look at more and we should tailor more towards the students by using Instagram for marketing.
2. NCSI Board Policy Updates – Fall 2023 – Koch shared that he didn't see anything objectionable with the Updates.
3. Vote on Evaluation Tool for Principal - MASA School Advance Administrator Evaluation Instrument or The Multidimensional Leadership Performance System.

B. Administration

1. Staff and Student Activities

a. Principal's Notes

* SDS Student Management System to Skyward Student Management System – Steve shared that only two schools use SDS ACEA and Windover. Skyward would offer more for the students and parents. Steve shared that our students and parents would be able to check Skyward for their grades, missing assignments, as well as be beneficial for our teachers and reporting.

* January 1, 2024 raises for staff – Steve asked if there were any concerns regarding the proposed pay steps that he and Dishaw had proposed to the Board of Directors.

* Cap & Gown Colors – Steve asked the Board of Directors thoughts on changing the cap & gown color to Light Blue.

* Graduation May 30, 2024 – Steve shared that Windover's graduation date is May 31, 2024 and since they use Bullock Creeks Auditorium and use the plants and flowers we use he recommended to the Board of Directors that ACEA's graduation date be May 30, 2024 at 6 p.m.

* ETH (Education Temporary Help) – Steve shared with the Board of Directors the contract from ETH to look over. He shared this is a way to obtaining substitute teacher help and there would be a pool of two to four people that would be available to us. We would be able to meet the potential candidates and get to know them before a decision had to be made. He stated that we would still use the two substitutes that we previously have. He asked the Board of Directors to look this contract over and discuss it at our January 17, 2024 Regular Board Meeting.

2. Administrative Activities

3. Other

VII. ACTION ITEMS

12 – 1 Moved by Koch, supported by Boulton, that the ACEA Board of Directors approve NCIS Board Policy Updates – Fall 2023 as presented.

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried: 3 - 0

12 – 2 Moved by King, supported by Koch, that the ACEA Board of Directors approve The Multidimensional Leadership Performance System as presented.

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried: 3 - 0

12 – 3 Moved by _____, supported by _____, that the ACEA Board of Directors approve Skyward as presented. (Tabled until January 17, 2024 Regular Board Meeting).

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | | | King | | |
| Derr | | | Koch | | |
| | | | | | |

Motion carried:

12 – 4 Moved by Koch, supported by King, that the ACEA Board of Directors approve the January 1, 2024 raises for the ACEA staff as presented.

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried: 3 - 0

12 – 5 Moved by Boulton, supported by Koch, that the ACEA Board of Directors approve changing the Cap and Gown Color to Light Blue as presented.

| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried: 3 - 0

12 – 6 Moved by King, supported by Koch, that the ACEA Board of Directors approve Graduation date of May 30, 2024 at Bullock Creek Auditorium for School Year 23-24 as presented.

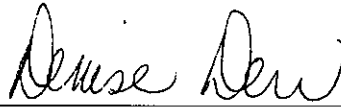
| | AYE | NAY | | AYE | NAY |
|---------|-----|-----|------|-----|-----|
| Boulton | X | | King | X | |
| Derr | | | Koch | X | |
| | | | | | |

Motion carried: 3 - 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:37 p.m.

The next meeting date is Wednesday, January 17, 2024 at 3:45 p.m.



Denise Derr
Secretary / Treasurer

1/17/24

Date