

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
Regular Meeting
April 20, 2017

I. CALLED TO ORDER AT: 3:51 p.m.

		Administration	
Marisa Boulton, Trustee	P	Lyn Knapp, CAO	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	A		
Ellie Morse, Vice-President	P	Rose Whaley, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. Discussion of change of date for May meeting.

1. The decision was made to change the meeting to May 11th at 3:45.

IV. BUSINESS OF THE BOARD

A. The Board acknowledged a \$200 donation to ACEA from April Nahgahgwon to be used for student field trips/service projects.

B. Becky talked with April and when April learned about ACEA, she made the decision to make the donation. We are very appreciative.

V. CONSENT AGENDA

A. Moved by Derr, supported by Boulton, that the ACEA Board of Directors approve the following consent agenda as presented for the April 20, 2017 Regular Meeting.

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	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

- 1. Minutes** **Attachment 1**
March 16, 2017 Regular Board Meeting Minutes to be approved as prepared and presented.

- 2. Treasurer’s Report** **Attachment 2**
The financial report as presented and the bills approved in the following amounts:
Purchases Recorded

Requiring Board Approval (March) \$81,241.43

Total Items for Approval \$81,241.43

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – (Budget Process/Budget Workshop).
 - a. Rose distributed information outlining “School Budgets 101” (adopted in part from American Association of School Administrators).
 - 1) A school budget helps bridge the gap that can exist between a district’s stated goals and resource allocation.
 - 2) The Sources of our school district income.
 - i. Federal
 - ii. State
 - iii. Local
 - 3) Funds are “Unrestricted” or “Restricted” (Categorical).
 - i. Unrestricted funds are used for general purposes.
 - ii. Restricted funds are designated by law for specific purposes.
 1. Restricted funds generally have additional reporting and accountability requirements.

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- 4) It is not uncommon for 80 to 85% of a school district's budget to be tied to personnel.
 - 5) School budgets are spent continuously throughout the year.
 - 6) Our district is required to have its budget audited annually by an independent firm.
 - 7) Discussion was heard regarding the budget process throughout the year and that a draft budget for 2017-18 will be presented in May.
- b. The Board thanked Rose for the information and found it to be very informative.
2. The NCSI Board Policy Updates – fall 2016 first read was tabled.
 3. Board member term renewal recommendations to MCESA for Derr and Cardon-Weiss were discussed.
 4. Discipline Committee Report
 - 1) The committee met with a student.
 - 2) The student started last week.

B. Administration

1. Staff and Student Activities
 - a. Michelle reported that:
 - 1) Delta College came in.
 - 2) 12 students took the Accuplacer.
 - 3) We had testing last week / SAT / PSAT and WorkKeys.
 - 4) On May 4th, 7 or 8 students will participate in STEM Explorer Project.
 - 5) May 18th is College Decision Day.
 - i. Michelle will send information to the Board.
 - 6) May 1st starts a new Marking Period.
 - i. We have 5 or 6 new students starting.
 - 7) Graduation is June 8th at 7:00 p.m. at Bullock Creek.

C. Administrative Activities

- a. The financials through March 2017 were reviewed.
- b. ESP Agreement
 - 1) The agreement between ACEA and Education and Training Connection as Service Provider is a one-year agreement. Under the term of the agreement, the program can be continued under the

same agreement for an additional one (1) school year; 2017-18 ending June 30, 2018, if not terminated during the renewal review in April. The Board wishes to continue the agreement.

c. Addenda Revisions (Addendum X and XIII).

- 1) Michelle explained that the amendments have now been approved and these revised addenda are based on Title I and At Risk (31A) actual figures.
- 2) Both positions (Math tutor and Adult Advocate) are filled by Becky Jenkins.
- 3) Becky has been working the amended hours and ETC has been paying the wages. By revising the addenda, ACEA will now catch up and correctly pay ETC for the wages that have been paid.

VII. ACTION ITEMS

10-1 Moved by Boulton, supported by Derr, that the ACEA Board of Directors table the NCSI Board Policy Updates - fall 2016.

Motion carried 4 – 0

10-2 Moved by Cardon-Weiss, supported by Derr, that the ACEA Board of Directors approve the program renewal of the ESP Agreement between Academic and Career Education Academy and Education And Training Connection for the school year 2017-18 ending June 30, 2018 as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

10-3 Moved by Morse, supported by Cardon-Weiss, that the ACEA Board of Directors recommend to the MCESA Board of Directors that the term of office for Denise Derr is renewed for three years (July 1, 2017 – June 30, 2020).

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

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10-4 Moved by Boulton, supported by Derr, that the ACEA Board of Directors recommend to the MCESA Board of Directors that the term of office for Terri Cardon-Weiss is renewed for three years (July 1, 2017 – June 30, 2020).

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

10-5 Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors approve the attached revised addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2016-17 school-year.

Addendum X	Rem Tutor-Math	\$ 6,520.00
Addendum XIII	Adult Advocate	\$ 8,440.00


	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0


VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:42 p.m.

The next meeting date: Thursday, May 11, 2017 at 3:45 p.m.

X 

Denise Derr
 Secretary/Treasurer



 Date