

**MINUTES OF THE  
 ACADEMIC AND CAREER EDUCATION ACADEMY  
 BOARD OF DIRECTORS**  
*Regular Meeting  
 June 21, 2018*

**I.  CALLED TO ORDER AT 4:27 p.m. Following the Budget Hearing: Roll Call**

<u>Board of Directors</u>		<u>Administration</u>	
Marisa Boulton, Trustee	P	Lyn Knapp, C.A.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	P	Deb Acker, C.F.O	P
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

**II.  PUBLIC COMMENTS**

A. None

**III.  ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA**

A. None

**IV.  BUSINESS OF THE BOARD**

A. None

**V.  CONSENT AGENDA**

A. Moved by Derr, supported by Cardon-Weiss that the ACEA Board of Directors approve the following consent agenda as amended for the June 21, 2018 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1.  Minutes

**Attachment 1**

May 17<sup>th</sup>, 2018 Regular Board Meeting Minutes be approved as amended.

2.  Treasurer’s Report – May

**Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (May)	\$ 86,450.84
Open Invoices	- 0 -
Total Items for Approval	<u>\$ 86,450.84</u>

## **VI. DISCUSSION, REPORTS, PRESENTATIONS**

### A. Board of Directors

1. Oath of Office / Koch and Boulton recited their Oaths for term renewals
  - a. The Board and Administration thanked them for their continued service to ACEA
2. Monthly ESP Topic – Marketing
  - a. Michelle discussed the various options of marketing that ACEA partakes in
    - i. Rack Cards
    - ii. Fair booth and book ad
    - iii. Continuing cinema ad because there is only one education slot that we currently hold and other educational institutes have been trying to get it
    - iv. Bus wrap on CCM bus
    - v. Midland Daily News
  - b. She also brought up an idea about a billboard in the fall
3. NCSI Board Policy Updates – Fall 2017 Second Read was held and changes were requested
4. Discipline Committee Report
  - a. A meeting was held 6/21/18 and ACEA plans to enroll the student in the fall
  - b. Community Representation search is ongoing

### B. Administration

1. Staff and Student Activities
  - a. Michelle reported that:
    - i. ACEA's graduation was held on June 7<sup>th</sup>
      1. Michelle thanked Dave and Terri for attending
    - ii. The students went to Sanford Lake Beach at the end of the year
    - iii. Michelle is working on the School Improvement Plan and Data wall with staff
2. Administrative Activities
  - a. Lease Agreement second read was held
  - b. Addenda Reconciliation 2017-2018 was presented
    - i. This corrects actual expenses of personnel
  - c. The 2018-2019 (12-month) Addenda were reviewed

- d. Michelle requested the approval of E-20/20 licenses to be purchased
- e. The charter contract with MCEA for 2018-2019 was reviewed
- f. The resolution for Regional Enhancement Millage was presented and reviewed
- g. The Yeo & Yeo Engagement Letter was reviewed
- h. The M.Co.Net Subscriber Agreement was reviewed

**VII. ACTION ITEMS**

1-1 Moved by Cardon-Weiss, supported by Derr, that the ACEA Board of Directors approve the second reading of the NCSI Board Policy Updates – Fall 2017 as amended.

Motion carried 5 – 0

1-2 Moved by Koch, supported by Boulton, that the ACEA Board of Directors approve the second read of the lease agreement with Education and Training Connection as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-3 Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors approve the Addenda Reconciliation for 2017-2018 as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-4 Moved by Morse, supported by Derr, that the ACEA Board of Directors approve the 12-month addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2018-2019 school year.

Addendum I	Administrative	\$ 102,641.66
Addendum II	Business Manager	\$ 29,977.00
Addendum IV	Parapro Svc	\$ 31,732.51
Addendum V	Clerical	\$ 40,972.89
Addendum VI	Custodial	\$ 42,840.00
Addendum VII	HR	\$ 13,260.00
Addendum VIII	Accounting Svc.	\$ 9,180.00
Addendum XII	Tech Support	\$ 9,180.00

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	

Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-5 Moved by Boulton, supported by Cardon-Weiss, that the ACEA Board of Directors approve the purchase of E-20/20 online licenses up to \$16,500 as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-6 Moved by Koch, supported by Derr, that the ACEA Board of Directors approve the Contract with MCESA for 2018-2019 as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-7 Moved by Morse, supported by Derr, that the ACEA Board of Directors approve the resolution for the Regional Enhancement Millage as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

1-8 Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors approve the M.Co.Net subscriber Agreement as presented including Exhibit A.

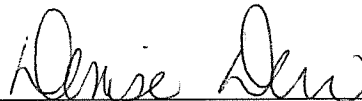
	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

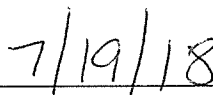
**I. ADJOURNMENT**

The ACEA Board of Directors meeting adjourned at 5:10 p.m.

The next meeting date is Thursday, July 19<sup>th</sup>, 2018 at 3:45 p.m. and is the Regular/Organizational Meeting for 2018-2019. Board Members are asked to bring their calendars for planning.



Denise Derr  
Secretary /Treasurer



Date

