

MINUTES OF THE  
ACADEMIC AND CAREER EDUCATION ACADEMY  
BOARD OF DIRECTORS

*Regular Meeting  
June 20<sup>th</sup>, 2019*

**I. CALLED TO ORDER AT 4:50 p.m.: Roll Call**

Marisa Boulton, Trustee	P	Lyn Knapp, C.F.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal/C.A.O	P
Denise Derr, Secretary/Treasurer	A		
David Koch, President	P	Deb Acker, Business Specialist	P
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

**II. PUBLIC COMMENTS**

A. None

**III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA**

A. None

**IV. BUSINESS OF THE BOARD**

A. None

**V. CONSENT AGENDA**

1. Minutes

May 16<sup>th</sup>, 2019 Regular Board Meeting Minutes to be approved as presented.

**Attachment 1**

2. Treasurer's Report

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded		
Requiring Board Approval	(May)	\$ 80,216.00
Open Invoices		- 0 -
Total Items for Approval		<u>\$ 80,216.00</u>

**Attachment 2**

Moved by Koch, supported by Cardon-Weiss, that the ACEA Board of Directors approve the preceding consent agenda as presented for the June 20<sup>th</sup>, 2019 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

## **VI. DISCUSSION, REPORTS, PRESENTATIONS**

### A. Board of Directors

1. Oath of Office – Term Renewal
  - a) Ellie Morse recited her Oath for term renewal
  - b) The Board thanked Ellie for her continued service to ACEA
2. Monthly ESP Topic – Marketing
  - a) Michelle reported that ACEA continues ads through various avenues:
    - (1) Midland Cinema
    - (2) CCM Bus Wrap
    - (3) Ad in the Fair book
  - b) Michelle asked the board for other marketing ideas including social media and thanked them for their suggestions that she will explore
3. NCSI Board Policy Updates – Fall 2018 Second Read
  - a) After discussing three topics, this topic was tabled
4. Discipline Committee Report
  - a) Nothing new to report

### B. Administration

1. Staff and Student Activities
  - a. Michelle stated that:
    1. She is currently working on the School Improvement Plan
    2. ACEA had 13 graduates this year
      - a. Michelle thanked the Board Members for their attendance
    3. Summer School has begun
    4. There are currently 3 open positions for teachers
    5. The Audit is scheduled for July 16<sup>th</sup> -July 18<sup>th</sup>
2. Administrative Activities
  - a. Christine presented the Addenda Reconciliation for 2018-2019

- b. The 2019-2020 12-month Addenda with ESP were reviewed
- c. The MCESA Charter Contract 2019-2020 was discussed
  - i. The Common School Calendar was obtained and will be included on ACEA’s website
- d. Deb provided the Yeo & Yeo Engagement Letter
  - i. Dave requested that in the future they provide some sort of estimated quote or at least outline what their standard hourly rates are

**VII. ACTION ITEMS**

7-1 Moved by Morse, supported by Cardon-Weiss, that the ACEA Board of Directors approve the Addenda Reconciliation for 2018-19 as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

7-2 Moved by Boulton, supported by Koch, that the ACEA Board of Directors approve the attached 12-month addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2019-20 school year.

Addendum I	Administrative	\$ 104,314.00
Addendum II	Business Manager	\$ 30,300.00
Addendum IV	Parapro Svc	\$ 31,933.54
Addendum V	Clerical	\$ 38,864.57
Addendum VI	Custodial	\$ 43,300.00
Addendum VII	HR	\$ 13,400.00
Addendum VIII	Accounting Svc.	\$ 9,300.00
Addendum XII	Tech Support	\$ 9,300.00

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

7-3 Moved by Morse, supported by Koch, that the ACEA Board of Directors approve the Charter Contract with MCESA for 2019-20 as presented.

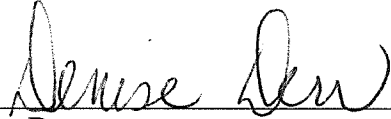
	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

**VII. ADJOURNMENT**

The ACEA Board of Directors meeting adjourned at 5:27 p.m.

The next meeting date is scheduled for Thursday, July 11<sup>th</sup>, 2019 at 3:45 p.m. – Organizational Meeting for 2019-2020 / Regular Meeting.



Denise Derr  
Secretary /Treasurer



Date