

**MINUTES OF THE
 ACADEMIC AND CAREER EDUCATION ACADEMY
 BOARD OF DIRECTORS**
*Regular Meeting
 August 13th, 2019*

I. CALLED TO ORDER AT 3:48 p.m.: Roll Call

Marisa Boulton, Trustee	P	Lyn Knapp, C.F.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal/C.A.O	P
Denise Derr, Secretary/Treasurer	P 3:54		
David Koch, President	P	Deb Acker, Business Specialist	A
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

1. Minutes

Attachment 1

July 11th, 2019 Organizational/Regular Board Meeting Minutes to be approved as presented.

2. Treasurer’s Report

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded		
Requiring Board Approval (July)		\$ 56,414.98
Open Invoices		- 0 -
Total Items for Approval		<u>\$ 56,414.98</u>

Moved by Morse, supported by Derr, that the ACEA Board of Directors approve the preceding consent agenda as presented for the August 13th, 2019 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – End of Year Summary
 - a) Ellie thanked Michelle for her monthly updates and the Board expressed their satisfaction with the current monthly topics.
2. NCSI Board Policy Updates – Fall 2018 Second Read
 - a) Section 3625 Page 2 of 6 was brought up where there is some confusing language regarding Micro-purchases. Previously ACEA’s Board had set the limit not to exceed \$3,500 but the new recommendations from the National Charter School Institute is now \$10,000 so the Board agreed to increase the limit.
3. Discipline Committee Report
 - a) Nothing new to report

B. Administration

1. Staff and Student Activities
 - a. Michelle stated that:
 - i. The School Improvement Plan has been completed
 - ii. The consolidated Application has been submitted.
 - iii. Once carryover is determined then budgets will have to be redone
 - b. Staffing updates:
 - i. Ann Vayre has been hired as the Special Ed Teacher
 - ii. Crystal Benson has been hired as the new Art Teacher
 - iii. The current English Teacher was asked to take on all English
 - iv. Dan Horwath (Science and Administration) has just resigned
2. Administrative Activities
 - a. Christine requested that the Board of Directors and Administrative Staff all review and update their current contact information. A few changes were made.
 - b. Michelle presented the update to the Student Handbook and requested the Board approve it.

- i. Some notable changes included updating graduation requirement to reflect foreign language requirements
 - ii. ACEA is now a closed campus
 - iii. A Security section was added to the handbook
 - iv. Student Sales are now addressed
 - v. Pest Management became an item in the handbook instead of just a notification on the building
- c. The 2019-2020 School Year Addenda with ESP were presented for approval

VII. ACTION ITEMS

7-1 Moved by Cardon-Weiss, supported by Koch, that the ACEA Board of Directors approve the Second Reading of the NCSI Board Policy Updates – Fall 2018 as amended.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

7-2 Moved by Morse, supported by Boulton, that the ACEA Board of Directors accepts the changes to the student handbook as presented.

Motion carried 5 – 0

7-3 Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors approve the attached School Year addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2019-20 school year.

Addendum III	Instructional Services	\$ 280,173.86
Addendum III-2	Counseling Svc	\$ 26,631.74
Addendum III-4	Title I Data Res Educ.	\$ 5,692.00
Addendum IX	Reading Tutor	\$ 7,851.47
Addendum X	Math Tutor	\$ 6,879.33
Addendum XI	Student Wellness Coord.	\$ 16,132.55
Addendum XII	Adult Advocate	\$ 9,878.97

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

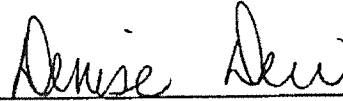
7-4 Moved by Boulton, supported by Morse, that the ACEA Board of Directors names Kim Rapanos as the new Business Specialist to replace Deb Acker for Academic and Career Education Academy.

Motion carried 5 – 0

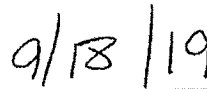
VII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:30 p.m.

The next meeting date is scheduled for Wednesday, September 18th, 2019 at 3:45 p.m. – Annual Reports Meeting / Regular Meeting.



Denise Derr
Secretary/Treasurer



Date