

March 13, 2020

Dear Students, Parents, Staff, and Community Members:

On Thursday March 12, 2020 at 11:29pm, Governor Gretchen Whitmer announced that in order to slow the spread of Novel Coronavirus (COVID-19) in Michigan, she is ordering the closure of all K-12 school buildings to students starting Monday, March 16 until Sunday, April 5. School buildings are scheduled to reopen on Monday, April 6. With this in mind, we are enacting the following measures beginning Monday March 16, 2020:

- The building will be closed to students during this ordered closure
- All field trips are suspended until further notice
- Maintenance and Custodial are dedicating a heightened focus to ensure areas are disinfected, both in the building and on our buses
- Teaching staff will be providing learning opportunities, where possible to students during this time of closure.
- We are working with local agencies to provide food if needed at least one time per week during closure. More information will be shared early next week.

As we prepare for all possible scenarios, we are asking you to develop a plan for your family in the event that schools are unable to reopen on April 6, 2020. As you probably know by now, Governor Whitmer has declared a **state of emergency**, and we are taking COVID-19 very seriously. We hope that with your help, we can diminish the spread of this virus in our communities. Please follow the recommendations to wash your hands, stay home when you are sick, and practice good hygiene. Continue to visit the links below to get the most credible information and resources possible regarding this virus:

- Center for Disease Control link: [www.cdc.gov/coronavirus/2019-ncov/about/index.html](http://www.cdc.gov/coronavirus/2019-ncov/about/index.html)
- Michigan.gov coronavirus link: [www.michigan.gov/coronavirus](http://www.michigan.gov/coronavirus)

We are meeting with staff on Monday to determine the best means to deliver instruction to your students during this time. We will be communicating with both parents and students before the end of the day on Monday with further details. The safety of our students, staff, and community is our top priority, and we thank you for your attention and support. If you can have questions or concerns, please contact me at [michellez@aceaofmidland.org](mailto:michellez@aceaofmidland.org). Thank you.

Sincerely,

Michelle Zielinski  
ACEA Principal