



**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

**Board of Directors  
884 E. Isabella Rd.  
Midland MI 48640**

**Wednesday, August 12<sup>th</sup>, 2020  
3:00 p.m.**

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order: Roll Call**

Board of Directors:

Marisa Boulton, Trustee \_\_\_\_\_  
 Terri Cardon-Weiss, Trustee \_\_\_\_\_  
 Denise Derr, Secretary/Treas. \_\_\_\_\_  
 David Koch, President \_\_\_\_\_  
 Ellie Morse, Vice-President \_\_\_\_\_

Administration:

Lyn Knapp, C.F.O. \_\_\_\_\_  
 Michelle Zielinski, Principal/C.A.O. \_\_\_\_\_  
 Kim Rapanos, Business Specialist \_\_\_\_\_  
 Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

**V. Consent Agenda**

1. Minutes **Attachment 1**  
 July 28<sup>th</sup>, 2020 Organizational/Regular Board Meeting minutes be approved as prepared and (presented / amended).

2. Treasurer's Report – July **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded  
 Requiring Board Approval \$ 30,412.67

Open Invoices -0-  
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Total Items for Approval

\$ 30,412.67

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Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented / amended) for the August 12<sup>th</sup>, 2020 Regular Meeting.

AYE NAY

AYE NAY

Boulton

\_\_\_ \_\_\_

Derr

\_\_\_ \_\_\_

Cardon-Weiss

\_\_\_ \_\_\_

Koch

\_\_\_ \_\_\_

Morse

\_\_\_ \_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VI. Discussion, Reports, Presentations**

A. Board of Directors

1. Monthly ESP Topic – End of Year Summary

a. Annual ESP Topic review

B. Administration

1. Staff and Student Activities

a. Michelle’s Notes

b. Staffing updates

2. Administrative Activities

a. Student Handbook

b. ACEA Learning Plan for 2020-2021

c. Activity Fund Budget for 2020-2021

**VII. Action Items**

7 – 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors accepts the changes made to the student handbook as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 – 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Learning plan of Academic and Career Education Academy for 2020-2021 as presented / amended.

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 – 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the Activity Fund Budget of Academic and Career Education Academy for 2020-2021 as presented / amended.

AYE NAY

AYE NAY

Boulton \_\_\_\_\_  
Cardon-Weiss \_\_\_\_\_

Derr \_\_\_\_\_  
Koch \_\_\_\_\_  
Morse \_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

*The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.*

*Possible Action Items – Add language as necessary*

7 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

7 - 4 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion (carried / failed) \_\_\_\_\_ - \_\_\_\_\_

**VIII. Adjournment**

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Wednesday, September 23<sup>rd</sup>, 2020 at 3:45 p.m. – Annual Report Meeting & Yeo & Yeo Audit Report for 2019-2020.

