

MINUTES OF THE  
ACADEMIC AND CAREER EDUCATION ACADEMY  
BOARD OF DIRECTORS  
*Organizational/Regular Meeting  
October 19, 2022*

I.  CALLED TO ORDER AT 3:45 p.m.: Roll Call

Marisa Boulton, President	P	Lyn Knapp, CFO	P
Terri Cardon-Weiss, Trustee	P	Lance Berrier, Principal	P
Denise Derr, Secretary/Treasurer	P	Gregory Paxton, CAO	A
David Koch, Vice President	P	Nancy Pockocke, Board Recording Secretary	P
Teresa Quintana, Trustee	P		

Visitors Present: None

II.  PUBLIC COMMENTS

A. None

III.  ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA789

IV.  BUSINESS OF THE BOARD

V.  CONSENT AGENDA

1.  Minutes **Attachment 1**

September 21, 2022 Regular Board Meeting Minutes be approved as prepared and presented.

2.  Treasurer’s Report - September **Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval	\$ 105,717.35
Open Invoices	- 0 -
Total Items for Approval	<u>\$ 105,717.35</u>

Moved by Koch, supported by Derr that the ACEA Board of Directors approve the preceding consent agenda as presented for the October 19, 2022 Regular Meeting:

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Quintana	X	
Derr	X				

Motion carried 5 – 0

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – School Improvement

- a. Lance shared the school improvement goal is to increase successful course completion rates to 90% virtual and in-person students by June 2027.
- b. To increase successful course completion rate for virtual students by 2% each marking period.
- c. Identify and purchase appropriate benchmark software for online students.
- d. Establish benchmark criteria and procedures for online students.
- e. Increase benchmark percentage by 10% each marking period.
- f. Purchase virtual monitoring software PULSE to improve student engagement.
- g. Train all staff on PULSE for effective monitoring of virtual students.

B. Administration

1. Staff and Student Activities

- a. Lance shared the Cookout held on October 8, 2022 – 7 parents and 18 students participated.

2. Administrative Activities

- a. Nancy had Koch and Cardon-Weiss both sign the Conflict of Interest Affirmations.

VII. ACTION ITEMS

2 – 1 Moved by Cardon-Weiss, supported by Boulton, that the ACEA Board of Directors approve the List of Online Courses offered at ACEA for the 2022-2023 school year as presented.


	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Quintana	X	
Derr	X				

Motion carried 5 – 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:15 p.m.

The next meeting date is Wednesday, November 16, 2022 at 3:45 p.m.

  
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 Denise Derr  
 Secretary /Treasurer

11/16/22  
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 Date